<u>User Manual: - For EoDB User (Consumer) NSC Application</u>

1. Registration in Single Window (EoDB) Portal

1. Go To https://industries.cg.gov.in/swscg/login/; Click on "New User Registration" at Top Menu. A new page opens https://industries.cg.gov.in/msme/Reports/User Registration.aspx. Fill this form and register in Single Window System.

2. NSC Application Submission, After Registration in Single Window (EoDB) Portal

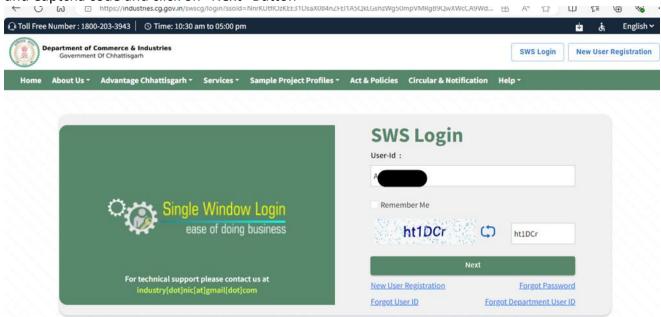
- 1. Go To https://cspdcl.co.in/cseb/
- 2. Login Options for consumer already registered in EoDB portal (https://industries.cg.gov.in/)
 - a) Go to the Menu "Online New Connection" in left side of the page. Then to the submenu "Applicant login".
 - b) Consumer who has already registered in EoDB portal (https://industries.cg.gov.in/) can click on the logo "Single Window Login" present in this page.



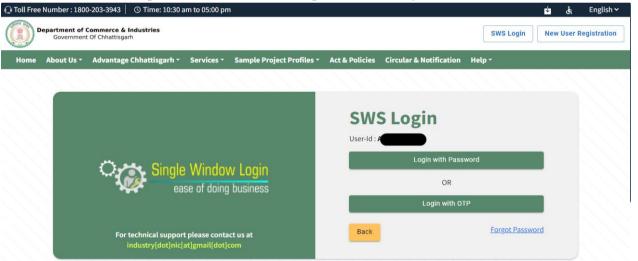
c) As an alternate to step 2(b), the consumer can go to Menu "Ease of Doing Business" and then click on the sub=menu "Single Window Login".



3. After 2(b) or 2(c), Consumer will be redirected to EoDB (Single Window) Portal. Enter the User-Id and Captcha code and click on "Next" Button



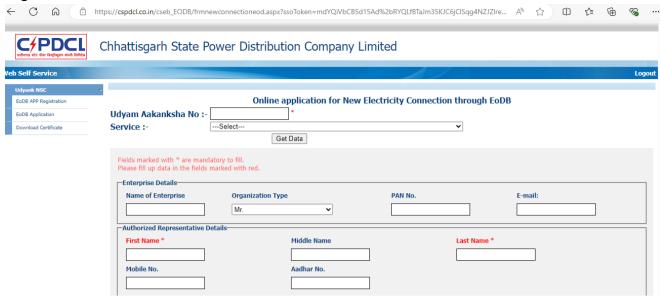
4. Consumer can use "Login with Password" or "login with OTP" option



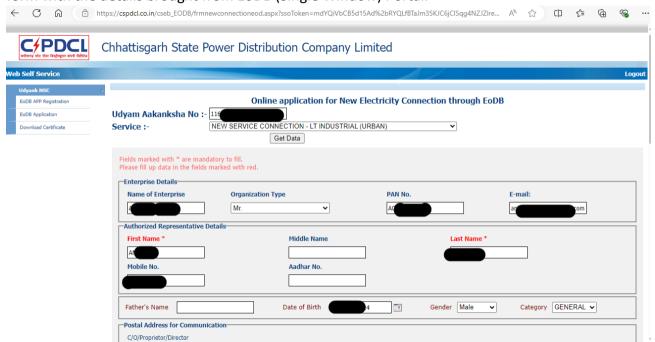
5. Enter password and click on "Login" button.



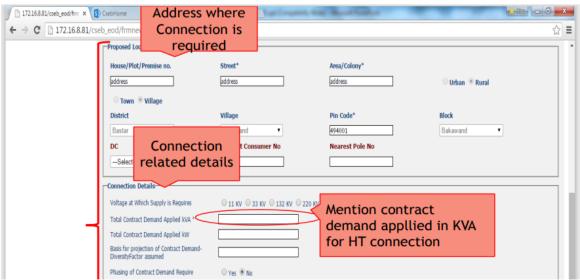
6. Login will redirect to CSPDCL Portal for new connection.

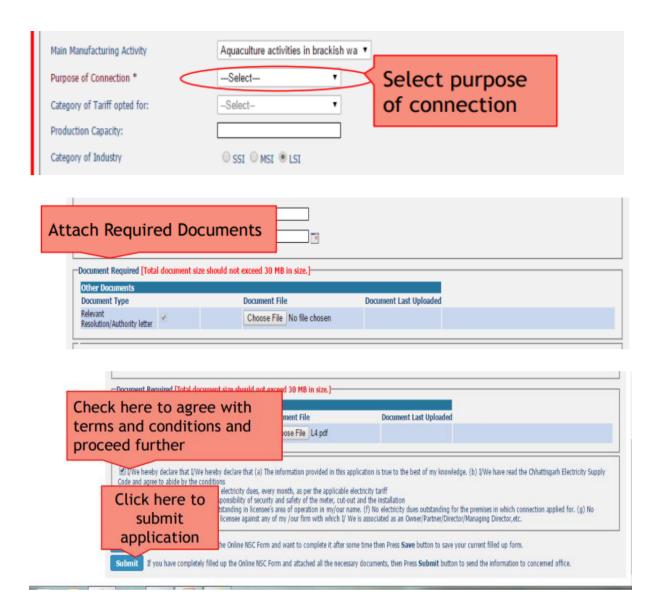


7. Enter Udhyam Akanksha No, select service type and click on "Get Data" button. It will populate the form with the details brought from EoDB (Single Window) Portal.



8. Enter the values in all the mandatory fields of the form. Then click on save button and then on submit button. Few Information about the fields are mentioned below.





- 9. Click on Submit button on next screens, provide confirmation. On final successful submission user will be provided a unique BP Number, (Business Partner Number). Consumer should note this BP Number for reference purpose.
- 10. Saved Application can be viewed from left side menu "Udyank NSC">>"EoDB Application"

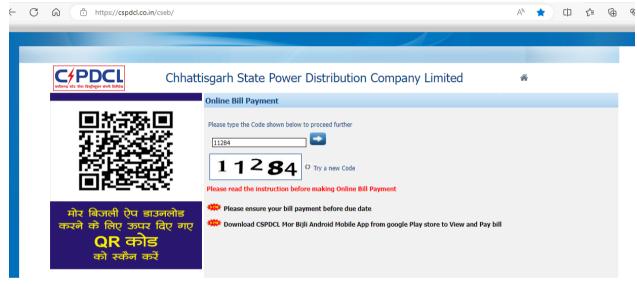


3. Payment of Application Fee

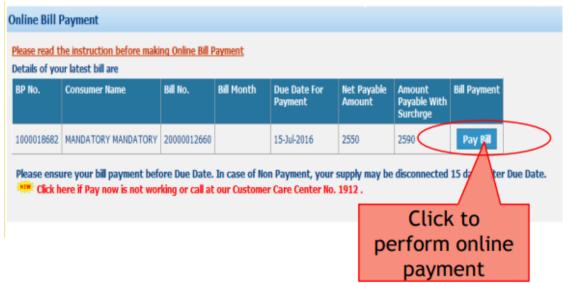
- 1. Go To the CSPDCL Website https://cspdcl.co.in/cseb/frmHome.aspx
- 2. Enter BP Number in right side text box and click on arrow.



3. Enter Captcha, click on arrow icon



4. Any pending amount will be shown on next page and consumer will be redirected to payment gateway.

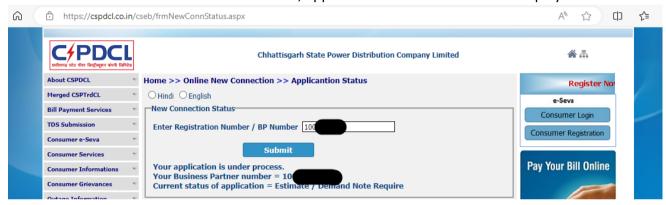


4. Tracking status/query of application

- 1. Go To the CSPDCL Website https://cspdcl.co.in/cseb/frmHome.aspx
- 2. Click on Menu "Online New Connection" and then submenu "Application Status"



3. Enter BP Number and click on submit button, application status details will be displayed.



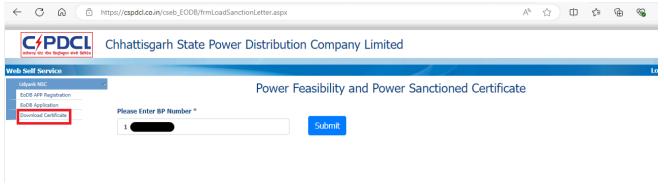
5. Downloading the final Power Feasibility & Power Sanctioned Certificate

- 1. Go To the CSPDCL Website https://cspdcl.co.in/cseb/frmHome.aspx
- Login to Single Window system by the process described in this manual above (point 2, <u>2.</u> <u>NSC</u>
 <u>Application Submission</u>) i.e., Go to "Ease of Doing business" menu and click on "Single Window Login" submenu.



Enter user Id, Captcha, password of Single Window (EoDB) Portal.

3. Single Window Portal will redirect to CSPDCL. Go to the left side menu, under "Udyank NSC", click on "Download Certificate".



4. Enter BP Number. And click on submit button to get the final certificate.